



Family Information Letter

Provider Approval No.	PR-0001282
Service Approval No.	SE-0002576

Information current as of 1.01.2014

OVERVIEW

Stuart Park Neighbourhood and Child Care Centre (SPCCC) is a community based nonprofit early education and care Service. We are open 51 weeks per year (closed between Christmas and New Year), Monday to Friday, from 7.30-am – 5.30 pm. Management consists of families who use the facilities and a committee is elected once a year at the Annual General Meeting.

We are governed by a National Quality Framework, which is overseen by the Australian Children's Education and Care Quality Authority (ACECQA) and we take part in the Ratings and Assessment procedure to ensure quality practices and programs. This also allows us to receive the Child Care Rebate and families who are eligible to receive the Child Care Benefit from the Federal Government.

Our current rating is *Exceeding National Quality Standards*.

The day to day running of the Service is the responsibility of the Service's Director, who is the designated Nominated Supervisor.

Our sponsor is the City of Darwin, who own and maintain the building.

We have 59 approved places which we have allocated as follows:

8 children in our Nursery aged 6 months – 2 years

18 children in our Toddlers aged 2 – 3 years

33 children in our Pre-school aged 3 – 5 years

FEES

Daily fee: \$68.00

Weekly fee: \$320.00

A fee of \$20 is also applicable per family, to secure your name on our waitlist. This can be paid either via bank transfer or on your initial visit to the Service on inquiry.

Vacancies and eligibility

The Service ensures vacant places are filled in accordance with the following Federal Government's Priority of Access guidelines:

Priority 1	A child at risk of serious abuse or neglect.
Priority 2	A child of a single parent who satisfies, or of parents who both satisfy, the work, training, study test under section 14 of the Part A New Tax System (Family Assistance) Act.
Priority 3	Any other child.

There are other priority sub-groups within these categories. Please refer to the following website for details:

<http://www.deewr.gov.au/Earlychildhood/Programs/ChildCareforServices/Operation/Pages/Priorityforallocatingplacesinchildcareservices.aspx>

The Service also has a sibling and staff priority to ensure continuity of care for children is maintained at all times.

Curriculum

Our curriculum is designed to support the philosophy of the Service and to comply with National Quality Standards. It is:

- Based on and delivered in accordance with an approved learning framework (Belonging, Being and Becoming—The Early Years Learning Framework (EYLF) for Australia)
- Based on the developmental needs, interests and experiences of each child, and
- Takes into account the individuality of each child.

Our outcomes are:

- Children have a strong sense of identity
- Children are connected with and contribute to his or her world
- Children have a strong sense of wellbeing
- Children are confident and involved learners
- Children are effective communicators.

Food and Nutrition

Our Service aims to support healthy lifestyles, good nutrition and the wellbeing of all of children, educators and families and provides 3 meals throughout the day – morning tea, lunch and afternoon tea. The Service also aims to support and provide adequately for children with food allergies, dietary requirements and restrictions and specific cultural and religious practices.

Transition to primary school

The Service does not offer a bus service to any pre-school program; however we do have a relationship with the Stuart Park Pre-school which supports parents

who choose to send their children to an external pre-school. This can be discussed with the Nominated Supervisor if applicable.

To help children who will be moving to Transition or utilizing the Stuart Park Pre-school in the following year we will provide small excursions to the Stuart Park Primary School in the last term of school, assisting with familiarising children with the primary school and potential teachers.

Children's Safety

The Service takes our responsibility to provide a safe and caring environment for all children seriously. We believe that the safety of children is paramount at all times and aim to protect a child's right to be safe from abuse of any kind.

The Service aims to educate all parties about their roles in child protection and also about signs of abuse and ensure that all areas of child protection requirements are being met.

Thank you for your inquiry and we hope we can assist your family in the future.

Stuart Park Child Care Centre ☺